

## **February 18, 2009 CAT Board Minutes**

Location: Village Inn, Bridgeport Village

Called to Order at 6:30 pm

I. **Welcome** - In attendance: Mike Chapman, Pam Brown, Debi Runyen, Judy Bluett, Tanya Sacks, Pat Weinkauf, Kevin White, M'Lou Thompson and Trey Winthrop.

II. **Reading and approval of the minutes** - November 08 Board Minutes were reviewed and approved.

### **III. Reports:**

A. **New members:** Kevin and Liza MacKenzie and Jessie Peterson, having completed requirements were accepted as members.

B. **Treasurer's Report** was read and accepted. Treasurer noted that the Larsen Barn rent is going up as of March.

C. **Vice President's Report:** Upcoming meetings as follows:

1. March Board Mtg: Wednesday, March 18 at 6:30, Village Inn at Mall 205 (102nd & Stark)
2. March General Meeting: Sunday March 22, dinner at 6:30, meeting at 7pm, Busters Barbeque in Tigard
3. April Board Mtg: Tuesday, April 21, 6:30 pm, Village Inn at Bridgeport Village
4. May Board Mtg: Wednesday, May 6, 6:30 pm, Village Inn at Mall 205
5. May General Mtg: Sunday, May 31, dinner 6:30, meeting at 7pm, Elmer's at Delta Park
6. VP Trey Winthrop reported that there were trial certificates prepared for the upcoming raffles.

D. **Training Director Report:**

1. Classes are currently full. A suggestion has been made that some form of class activity be instituted in the time between winter and spring terms. Pam Brown is investigating possibilities that might include coupons or punch cards for drop in sessions if barns and instructors are available. Discussion is welcome.
2. Pam announced that Cindy Cordray is retiring as a CAT instructor after ten years.

### **IV. Unfinished Business:**

A. Still pending is the idea of a small trailer for limited equipment to be available for demos. Questions include cost, where to keep the trailer and the matter of towing to a site. Steve and Pam will continue to investigate.

### **V. New Business:**

A. **Review Policies and Forms:**

1. **Barn Policy:** Approved without change from 2008
2. **Cat Bucks:** Approved without change from 2008

3. **Dog Aggression:** Approved without change from 2008
4. **Equipment Rental Policy:** First paragraph amended to read: It is the policy of the Columbia Agility Team (CAT) not to compete with businesses whose purpose is to rent agility equipment. If another local agility organization finds their club in a bind leading into a scheduled agility trial, due to loss or damage of equipment, CAT will consider the rental of its equipment pursuant to the guidelines below.
5. **Finance Policies:**
  - a) Trial Compensation section: Approved with (1) the addition of a Raffle Coordinator to receive Cat Bucks at the rate of 40 CAT Bucks and (2) the elimination of the total CAT bucks by number of rings wording.
  - b) Charitable Contributions section: Amended to add: The Trial Chair must provide the Treasurer with a completed Trial Donation Request Form (found in the Forms section on the website) no later than two weeks after the close of the Trial. If no selection is made by the Trial Chair, the Board of Directors shall designate the donation recipient.
  - c) Added new subsection - Mileage Reimbursement: Added statement re reimbursement: It is the policy of the Club to use the current IRS approved mileage rate when reimbursement is appropriate. Further language was added to clarify use of mileage reimbursement.
6. **Handler Conduct:** Approved without change from 2008
7. **Instructor Policy:** There was a discussion in regard to allowing CAT instructors to use Cat Bucks to purchase agility related material, such as DVDs, Clean Run, etc. Reserving this as an option for the training director to administer was suggested, but was not approved at this time. Amended policy to increase the Cat Buck amount to 70 per course (seven week course). Paragraph 2 also amended to read: "Coupons are to be used at dog agility camps, agility clinics or agility seminars..."
8. **Junior Handler Policy:** Approved without change from 2008
9. **Refund Policy:** Approved without change from 2008
10. **Vendor Policy:** Approved without change from 2008
11. **Forms:** Form added for Trial Donation Request; Stipend form modified to reflect addition of use for a judges' seminar.

B. **Budget Review:** Budgets for February NADAC trial and April CPE trial reviewed and approved.

C. **Request:** The Board reviewed a request from the X-Fidos Flyball Team to use CAT's white fencing 4/24/-4/29/09. Motion was made and

approved to allow the use for one time at normal rental rate with returnable deposit.

D. **Larsen Barn Damage:** Damage has been repaired through insurance.

E. **Catalyst:** Discussion that Catalyst may have outlived its usefulness as all info can be found on website and for those members w/o computer access, vital info could be hardcopied and mailed. Discussion with be initiated at next general meeting.

VI. **Adjournment** - Meeting adjourned at 8:45 pm.

Submitted by MLou Thompson