

February 19, 2008 CAT Board Meeting Minutes

Location: Village Inn, Bridgeport Village

Called to order at 6:32 pm

- I. **Welcome—Tanya Sacks**—In attendance: Karla Forte, Tanya Sacks, Judy Bluett, Trey Winthrop, Mike Chapman, Kim Boothe, Julie Jones, Pam Brown, and Pat Weinkauf. Guests: Gail and Ted Mast.
- II. **Reading and approval of the minutes—Kim Boothe**—January 8, 2008 CAT Board meeting minutes read and approved.
- III. **Reports**
 - a. **Secretary—Kim Boothe**—Pat Weinkauf presented names of new members, who were all confirmed: Lisa Ziomkowski-Boten, Mary Stiles, Cathy Kaufman, and Tammy Moody.
 - b. **Vice-President—Trey Winthrop**—Set future meetings: March 11, 2008—Board meeting at 7:00 pm at Clackamas Elmer's; March 16, 2008—General meeting at 7:00 pm at Buster's in Tigard; April 8, 2008—Board meeting at 6:30 pm at Village Inn in Bridgeport Village.
 - c. **Treasurer—Judy Bluett**—Reviewed and approved financial statements.
 - d. **Training Director—Pam Brown**—We have 55 students, 12 classes, and 9 instructors for this session. Pam will start organizing for the next session soon.
- IV. **Unfinished Business**
 - a. **CAT Logo Apparel**—Barbara Berg has resigned from the position of taking care of apparel orders, citing problems with the vendors and how to handle orders. Judy Bluett will talk with Barb to see what the issues are and the process. Will explore change of vendors. Ted Mast will e-mail Judy with the name of the vendor his employer uses. Mike Chapman has used Café Press for another organization. Mike will bring the Board information on the use of Café Press.
 - b. **Panel jumps for the practice barns**—We only need to know the width of the standards so that we can just order the panels as we have plenty of jump standards.
 - c. **Clean Run ad for Jim Basic**—CAT paid \$25 toward the cost of publishing the ad.
 - d. **September NADAC (Columbia Cup) Trial**—A question has come up about why this trial is not yet listed on the CAT or NADAC web sites. Tanya will check with Barbara Stone to see how things are going with procuring dates, judges, etc.
 - e. **End of Year Donations**—CAT has received Thank You letters from the four organizations that have so far received their donations. The fifth organization will be receiving its donation shortly.
- V. **New Business**
 - a. **Review of Policies and By-Laws**—Reviewed and approved policies and by-laws with updates and changes incorporated. Most of the policies were simply “cleaned up” so that they are all similarly formatted. Dog Aggression Policy had language inserted to ensure that all parties involved in any aggression incident

would be included in the investigation of that incident. Barn Rental Policy was amended to reflect the definition of timely payment of rental fees and also to clarify that all members renting time (or sharing rented time) in the practice barns are to have a signed Rental Agreement on file. Junior Handler Policy was amended to include CPE. Equipment Rental Policy was amended to change items #6, updating mileage fees and removing a maximum fee cap, and #8, to include the trailers in the items that must be covered by insurance of the renting party. (Judy Bluett will check with our insurance agent to verify how our insurance coverage extends to the trailers.) Vendor Policy had item #5, regarding cancellation of vendor agreements, deleted. CAT Bucks Issuance & Redemption Policy was amended to remove limits on the use of CAT Bucks of the \$2.50 denomination. Credit Card Policy was incorporated into a new Finance Policies “category”, which includes General Guidelines, Expenditures & Limits, Credit Cards (deleted section allowing for any more than two credit cards), Checking Accounts, and Trial Compensation. The Finance Policies simply centralizes policies approved by this and previous Boards so that members can easily find any changes without having to refer to specific meeting minutes. Tanya plans to submit updated copies to web master by February 25.

- b. **Confirmation of Barn Managers**—Confirmed Erik Gordon as the Larsen Barn Manager and Carole Seller as the Forest Grove Barn Manager. A suggestion will be made to have the barn rental schedule for the Larsen barn posted in the members-only section on the web site.
- c. **Finance Committee**—Confirmed Dwight Cash as Chair and Judy Bluett and Julie Jones as members of the Finance Committee. We still need a fourth member (who cannot be a Board member) for the committee.
- d. **Standing Committees**—The Trial Oversight Committee has accomplished the work it set out to do and will be dissolved. The Board thanks all the members who have served on this committee for their hard work.
- e. **Tunnel bag request for Larsen Barn**—The Board approved a motion to purchase new tunnel bags.
- f. **Fun Matches**—Mike Chapman is interested in organizing rotating “chairs” for continuing the fun matches at the Forest Grove practice barn.

VI. **Adjourn**—meeting adjourned at 8:39 pm.

Respectfully submitted by Kim Boothe