

November 15th, 2005 Board Meeting Minutes
Subject to Board Approval

Time: 7:00pm – 9:06pm

Location: Village Inn, Bridgeport Village

In Attendance: Marilyn Watson, Karla Forte, Dwight Cash, Judy Bluett, Barb Stone, Karen McAlister

Reviewed and approved the minutes from the last meeting with corrections.

Report of the President: See following agenda

Report of the Vice President: Meetings set:

- **Board Meetings:** To be scheduled by 2007 Board
- **General Meetings:** To be scheduled by 2007 Board
- **Holiday Party:** December 10th, 2006 Holiday Inn, Wilsonville
- **Annual Meeting:** January 28th, 2006 Clackamas Denny's

Report of the Secretary: New members to be affirmed via email.

Report of the Treasurer: A balance for checking and investment were given. Minimum balance in checking account moved and accepted.

Report of the Training Director:

Agility League: League is into the 3rd week and going well.

Unfinished Business:

A. Finance Committee Review

- 1. Establishment of a central purchasing person.** The finance committee recommended there be 1 purchaser for equipment, trial items, and trial supplies. Karla asked this be placed into two (2) categories: Equipment/larger cost items and trial secretary supplies/smaller priced items. Motion made, seconded and approved for "a reasonable effort to be made to purchase through a centralized purchaser, realizing situations will arise that don't make this possible."
- 2. Approve moving accounts to interest bearing.** Motion made, seconded and approved to open a money market account at West Coast Bank and transfer excess funds from the non-interest bearing accounts to the money market account.
- 3. Approve VP as non-signer on accounts/reconcile accounts.** Motion made, seconded and approved.
- 4. Board members assigned to specific trials for check signing.** General discussion arrangements can be made ahead of the trial.
- 5. Approve purchase of external hard drive and laptop for treasurer.** External hard drive to backup treasurer's PC. Moved and approved to purchase 2 Dell laptops with an upgrade to 1GB of ram. Laptops should be under \$600.00

B. Follow-up on action approved at last meeting.

- 1. Who is the moderator of agilecat – membership monitored.** There are 3 monitors Helix, Kevin and Dwight. AgileCAT needs to be purged of non-members. Barb S. suggested put "unknowns" into pending status until they identify themselves.
- 2. Notification of trial pricing at \$9 per run with no packages.** Discussion of how this information should be disseminated to trial chairs.

C. Forest Grove barn request for sprinklers and metal tire frame. The PVC frame does not hold up well. Moved and approved to purchase a metal tire frame at \$450.00 The need for a sprinkler is not an

issue at this time. However, CAT still owes OFSA for 2 years of fun runs. This would be approximately \$600.00.

D. Update on Equipment Trailer – Dwight. Will have 2 detachable wing jump set to experiment with at the next trial. Perhaps even an equipment cart.

E. Trial schedule for 2007 and 2008. A request has been made to switch the April 2007 USDAA and Oct. 2007 CPE trials. Pended to another meeting to be determined. Decision must be based on USDAA approval and finding a trial chair for CPE. 2008 trial schedule tabled.

New Business:

A. CAT gift certificates. Will discuss the feasibility and determine if this can be offered in 2008.

B. 4-H request. Pam Pallister would like CAT to consider using her 4-H group as ring workers and making a donation to them for their volunteer time.

C. Ribbon discount. Not to be considered at this time.

D. Associate Member criteria and benefits. Not addressing this topic at this time. In general, the associate membership does not allow voting.

E. Annual Meeting. Should there be a discussion item on the need for key positions to be filled early.